

**Link2Learn**

# **Virtual Charter School**

Chetek-Weyerhaeuser Area School District



## **Parent/Student Handbook 4K**

## Meet Your 4K Teacher/Academic Guide

I am from the Duluth, Minnesota area and have lived in Wisconsin for the past 26 years with my husband, Dan. We have five children: Elizabeth (25 years), Timothy (23 years), Luke (21 years), Benjamin (19 years), and Caroline (4 years). Two of our children are married (Beth & Robbie and Tim & Marina). Tim and Marina had their first child, Evelyn, on May 3, 2024, so now we are grandparents! I love spending time with my family, and I enjoy reading, baking, playing piano, crocheting, and exercising.

I have a Bachelor of Science degree in Elementary Education with a minor in Early Childhood from the University of Wisconsin-Superior, and a Montessori teaching diploma from the North American Montessori Center. I am entering my nineteenth year of teaching. I taught in the Hayward School District for three years, primarily teaching preschool. I taught in the Birchwood School District for eleven years, with my first three years being a multi-age (Preschool - 6th grade) project-based at the Birchwood Discovery School, and eight years teaching preschool and kindergarten at the Birchwood Public Montessori.

This is my fifth year teaching pre-k and kindergarten for the Cameron Academy of Virtual Education (CAVE), and my second year teaching 4K and kindergarten for Link2Learn. I love working together with families to meet your children where they are at, to observe their progress, and to have fun learning together! I am so thankful for the opportunity to work with the great staff, families, and students!

Lisa Trude



## 4K Program

Our students in 4K have a wide range of programs and materials to choose from. Together as a team, we will discuss options with families to ensure that the needs of our students are met in order to challenge areas of strength and foster areas in need of improvement. A list of suggested programs can be found in this handbook.

During an **ILP (Individualized Learning Plan) meeting**, families meet with Lisa Trude, our 4K teacher/academic guide, to discuss what materials would offer a holistic approach to invoke curiosity and inspire confidence in learning concepts and skills. Learning goals will be discussed and recorded.

We recommend a mix of book based programs and online resources to slowly introduce our young students to working with a variety of media, including paper and pencil usage, drag and drop tools on an ipad, keyboarding skills, and hands-on activities to develop fine motor skills as well as engaging all senses.

At Link2Learn we expect families to **submit student work digitally on a weekly basis (1 item per subject per week is the minimum requirement)**. This can be a list of items the student worked on throughout the week, a coloring sheet, handwriting practice or a photo/video of a math activity for example. The student may have worked on a science activity and an experiment was conducted - which can be documented through photos/videos. Work should be submitted to a Google folder which can be viewed by Link2Learn staff and your family only.

**Trimester checks** based on 4K Learning Targets will be conducted by your child's teacher/academic guide. Our '**Progress Monitoring Tool**' is attached to the handbook pages for your information. This progress check will be added to the Google folder. This way your student's learning journey will be documented and recorded while at the same time we create a portfolio for your student. The observed results guide further instruction and/or interventions by the teacher/academic guide. The Learning Targets listed in this handbook serve as a report card for your student.

Your student's teacher/academic guide will arrange **1 regular virtual meeting per week** for direct instruction, assessments, feedback and recommendations. Students and parents/guardians will also meet with the teacher/academic guide to check in, discuss learning goals, and to discuss further steps during Parent-Teacher-Student Conferences (2 times per year). Virtual meetings are encouraged **any time** you would like to ask for support, ideas or feedback from your student's teacher/academic guide. We are always available for you!

**Attendance Policy:** Families follow the 180 day Link2Learn calendar available on our web page. Link2Learn requires a minimum attendance of 150 school days for its students over the span of the 180 day school calendar. It is helpful to plan ahead for vacation days in order to accumulate the required 150 days.

**On days on which the Link2Learn office is closed, attendance does not apply to the student day count.**

Attendance will be taken by Link2Learn staff on Google Classroom. Attendance data can be comprised of and accumulated from the following :

- Learning Management System Records/Activity Logs (i.e. Reading Eggs,IXL, Edmentum)
- Evidence of daily work submitted to the student's google folder (matching the recommended pacing charts and/or book progression)
- Email logs
- Regular lessons/check-ins with students (emails, virtual, phone connections)
- Regular check-ins with parents/guardians

## 4K Progress Monitoring/Assessments/Grades

Link2Learn is part of the public school system within the Chetek-Weyerhaeuser Area School District. We are in compliance with the Wisconsin Statute § 118.40(8)(c), which requires instructional staff to plan instruction, provide direct instruction, assess learning and individual needs, and evaluate and report learning outcomes. Your student's progress will be monitored through and guided by a variety of means.

Formative assessments are ongoing and based on your student's work and observations made during our virtual sessions. Future instruction and supporting activities are guided by this ongoing form of assessment to make sure students are provided with the tasks and the time they need to be confident and excited learners.

Trimester Progress Monitoring will be administered by the teacher/academic guide to track progress and identify a student's needs as one type of several summative assessments throughout the year.

The CW Area School District wide assessment schedule as well as the mandated DPI assessment schedule will be followed by Link2Learn students. In 4K, students complete a Math and Reading assessment with their teacher online. For these assessments virtual meeting times will be set up in the **Fall, Winter and Spring**. The results of this assessment guide further instructional approaches.

Your child receives a report card each semester. On the report card you will see the learning targets matched with a letter grade indicating the skill level for each graded period: **emergent, basic** or **proficient**. A comment section allows the teacher to give parents additional information on their student.

**For us at Link2Learn it is important that our students develop skills and grow at their own pace. Fostering curiosity and a love for life-long learning is our main priority, especially in early childhood education.**

## 4K Trimester Progress Monitoring Tool

Student's Name:

Month:

1. Uppercase Letter Identification (Circle the letters that your child identifies).

S A T I P N E C K M B D F

G J H L O Q R U V W Z Y X

2. Lowercase Letter Identification (circle the letters that your child identifies)

s a t i p n e c k m b d f

g j h l o q r u v w z y x

3. Sound Identification (circle the sounds that your child identifies)

s a t i p n e c k m b d f g j h  
l o q r u v w z y x

## 4. Name:

(Have your child write their name on the line. If you provide a model please indicate)

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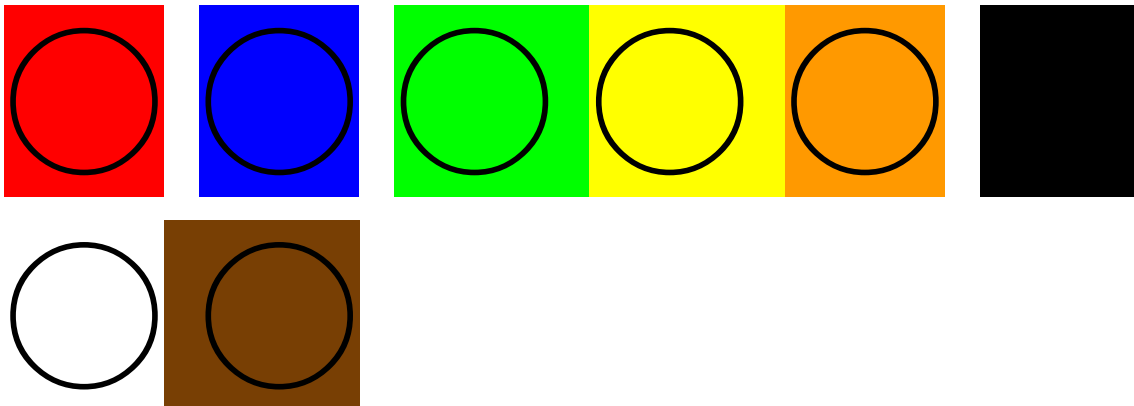
## 5. Basic Shapes:

(Circle the shapes that your child can identify)



## 6. Colors:

(Circle the colors that your child can identify)



## 7. Numbers:

Have your child start at 0 and count as high as they can. What number did they correctly count to?

\_\_\_\_\_

8. **Number Identification** (Circle the numbers that your child can identify).

3 1 6 7 5 8 2 10 9 0 4

9. Give your child 10 objects and have them count them for you. How many did they correctly count?

\_\_\_\_\_

10. Give your child a group of 10 objects that have 2 different **attributes** (ex: big and small blocks, pennies and dimes, long noodles and short noodles). Can your child independently sort them into 2 groups according to the different attributes?

Yes/No

11. Have your child take those objects and **construct an ABAB pattern**. An example would be :

Small Block Big Block Small Block Big Block Small Block Big Block

Can your child independently construct an ABAB pattern?

Yes/No



# 4K Goals for the Year (End of Year expectations)

## Reading

- ☐ The student will recognize 13 uppercase letters of the alphabet
- ☐ The student will recognize 13 lowercase letters of the alphabet
- ☐ The student will associate 6 letters with corresponding sounds
- ☐ The student will recognize their name and some family members' names in print

## Math

- ☐ The student will recognize the eight basic colors (red, green, blue, yellow, orange, gray, white, black)
- ☐ The student will recognize 4 basic shapes (square, circle, triangle, rectangle)
- ☐ The student will rote count to 30
- ☐ The student will count objects up to 10
- ☐ The student will recognize numbers 0-10
- ☐ The student will classify and sort objects according to attributes
- ☐ The student will construct an ABAB pattern
- ☐ The student will demonstrate knowledge of spatial relationships

## Writing

- ☐ The student will print his/her name using proper letter formation and proper capitalization
- ☐ The student will use an appropriate grasp when using a writing tool

## Social Studies

- ☐ The student will explore how people live together in a variety of communities
- ☐ The student will understand that his/her actions impact the people around him/her

## Science

- ☐ The student is curious and ready to explore the world around him/her
- ☐ The student is able to observe and ask meaningful questions about the world around him/her